



## NOTICE

The Company Registration and Monitoring Department (CRMD) will be implementing a limited working capacity starting **Monday until Wednesday, from 29 – 31 March 2021**.

The CRMD Office will undergo disinfection in light of the increasing number of CRMD employees subjected to contact tracing for COVID19.

In the meantime, the CRMD will continue adopting alternative work arrangements and only the following services will be available on site:

1. Receiving of Documents;
2. Releasing of Certificates;
3. Certificate Typing/Printing;
4. Stamping of Books;
5. Preparation of source documents; and
6. Call Center Services.

Further, the CRMD will continue to process all other applications (i.e., registration, amendment, merger and consolidation, monitoring, certifications, etc.) through a work from home arrangement.

The public may continue to reach the Department through the public assistance email addresses and hotline numbers, as follows:

### CRMD Call Center

#### Direct Lines

8818-7187  
8818-0763  
8818-5554  
8818-8803  
8818-5922

#### Local Lines

Trunk Line No.: 8818-0921  
214, 284, 254, 294, and 279

### SEC Contact Centers:

#### CellPhones

0998-8413548  
0915-8587519  
0915-8587513  
0915-8587520  
0915-8587516  
0915-8587515

email address: [crmd\\_publicassistance@sec.gov.ph](mailto:crmd_publicassistance@sec.gov.ph)

26 March 2021